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| HOST AGENCY: |
| PROJECT DATE: |

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| **Housing Services** | | |
| Members organized and implemented housing services for economically disadvantaged individuals and families in the rural and urban areas served by the Appalachia CARES / AmeriCorps program. (Housing services include: resource support, assessment, education , identification of appropriate housing, and home repairs) | | |
| Target: | Number for Project: # | Year To Date: # |
| ***Housing Services Target Requirement: 196 per 1700/FT member, 98 per 900/HT member, 49 450/QT member*** | | |
| **End Outcome** | | |
| 75% of participants indicate they have an increase in knowledge of or ability to access appropriate housing. | | |
| Target: 75% | Percentage for Project: (Data results not required. To be completed by program.) | End Outcome: (Data results not required. To be completed by program.) |
| Number of Surveys Attached: # | | |

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| **Member Signature** | | |
| *By signing the data collection form, you confirm the reliability and validity of the numbers and activities reported.* | | |
| Name | Signature | Date |
|  |  |  |
| **Site Supervisor Signature** | | |
| *By signing the data collection form, you confirm the reliability and validity of the numbers and activities reported.* | | |
| Name | Signature | Date |
|  |  |  |

*DIRECTIONS:*

* *Submit the data collection form and supporting documentation (participant logs, volunteer logs, surveys, project in-kinds, project photos, and media coverage) within* ***five*** *days upon completion of the project. Mail data collection form and supporting documentation to* ***Appalachia CARES / Trenna Brown, 2660 Sunnydale Road, Greeneville, TN 37743.***

*REMINDERS:*

* *All members must complete assigned (energy efficiency or housing services) performance measures.*
* *The project is not complete without meeting the required numbers, percentage of end outcome, data collection form, and supporting documentation.*
* *The number of individuals reported on the data collection form must match the number of individuals on the participant log(s).*
* *Agency participant database sheets must be transferred and attached to the participant log or original participant signatures are required on the participant logs.*
* *The number of attached surveys must match the number of individuals reported surveyed on the participant logs.* *At minimum,* ***60%*** *of the participants must be surveyed. See participant log for required surveyed activities.*
* *Survey results will be tabulated by the program. However, please keep a personal record of your survey results to ensure you meet or exceed the end outcome.*